

# Minutes for Southworth Library Board Meeting January 30, 2019

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The Minutes for the Quarterly Board meeting for the Southworth Library January 30, 2019 at the Southworth Library

Present:

- Mary Ellen Rumsey, President
- Ron Denniston, Vice President
- Les Cleland
- Randy Stewart
- Michael Lane
- Kathleen Perkins
- Sharon Keech - Treasurer
- Diane Pamel – Director

Meeting called to order at 7:00 p.m.

## **Election of Trustees**

Michael Lane moves to re-elect all current Trustees: MaryEllen Rumsey, Ronald Denniston, Michael Lane, Les Cleland and Randall Stewart, Kathleen Perkins to the Board. Les Cleland seconds the motion and all approve.

## **Election of Officers**

Les Cleland moves to appoint MaryEllen Rumsey for President, Ronald Denniston for Vice President and Michael Lane for Secretary. Kathleen Perkins seconds and all approve.

Randy Stewart nominates Les Cleland as treasurer effective March 1, 2019. Mike Lane seconds and all approve. Les Cleland moves to appoint Diane Pamel as Library Director ; Ron Denniston seconds and all approve.

## **Committee Appointments**

The following committee appointments are established:

Finance Committee: Ronald Denniston, Michael Lane

Building committee: Michael Lane, Randall Stewart as interim chairman, MaryEllen Rumsey

Operations Committee: Randall Stewart, MaryEllen Rumsey, Les Cleland, Kathleen Perkins.

FundRaising Committee: Randy Stewart, MaryEllen Rumsey

## **Policies and procedures**

Ronald Denniston advised the board that the SWL portfolio contains a heavy concentration of First National Bank Stock. The Board acknowledged his statement.

## **Minutes**

Minutes for October 29, 2018 Board Meeting are submitted for approval. Michael Lane moves to approve them, Randy Stewart seconds and all approve Randy Stewart moves to approve the November 27, 2018 budget meeting minutes, Kathleen Perkins seconds and all approve.

## **Financial reports**

Michael Lane moves to approve the end of year report, Randall Stewart seconds, and all approve.

Kathleen Perkins makes a motion that Southworth Library stops collecting late fees and change income line to a book recovery replacement fee instead. Michael Lane seconds. Les, MaryEllen, Randy Stewart, Kathleen Perkins, Michael Lane, Ron Denniston vote in favor as of March 1, 2019. Randall Stewart asks for a copy of proposed policy for review.

Randy Stewart moves to approve the target 2019 budget, Michael Lane seconds and all approve.

Les Cleland presents the 8 Library Street report. Mike Lane moves to accept, Les Cleland seconds and all approve.

Michael Lane goes on record to thank Sharon and Ron for her services.

## **Building committee**

No actionable items.

## **Operations Committee**

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Randall Stewart would like to have a plaque for the Southworth Library Legacy Society to recognize the names of those who have donated in estates. MaryEllen has a list of all the bequests. Randall Stewart would like to make a motion to move ahead with the project. Mike Lane seconds it. All in favor.

### **Meeting Room Policy**

No actionable item

### **Volunteers: no report**

The Board approves a payment of \$700 to Sharon Keech \$700 for her work as Treasurer. Payment will be issued as a contractor, not through payroll. Les Cleland moves to approve, Randy Stewart seconds and all approve

Ron Denniston moves to adjourn at 9:58 pm. Mike Lane seconds. And all approve.

Signature Line: \_\_\_\_\_

Date: \_\_\_\_\_

Corrections made 10/10/2019