

Minutes for Southworth Library Board Meeting July 20, 2020 meeting

The Minutes for the Quarterly Board meeting for the Southworth Library July 20, 2020 at the Southworth Library

Present:

- Mary Ellen Rumsey, President
- Ron Denniston
- Michael Lane
- Bambi Avery
- Les Cleland
- Randall Stewart
- Kathy Perkins
- MaryJane Neff, Bookkeeper
- Diane Pamel – Library Director

Meeting called to order at 7:20 p.m.

Minutes

- June 12, 2020- Ron Denniston moves to accept the minutes. Bambi Avery seconds and all approve.

Financial Report & Discussion

PPP Loan Forgiveness application has been submitted to FNB.

Notes from the Bookkeeper

- P+L through June shows the PPP loan as an income.
- The Lincoln account is well over the insured amount of \$250,000. Some funds were invested but there have continued to be paybacks there is currently an excess of funds to invest-- \$550,000 to invest. The current feeling is to keep it in shorter term investments. The Bailey account also has excess funds to invest.
- The \$5700 interest income from the Bailey Fund is available for building use, but it will not projected to be more than that.
- It is projected that the County will reduce our funding by 25% and probably more for the 3rd and 4th quarter.
- Les Cleland proposed that if our financial need is apparent, we should use the smaller funds and accounts first to offset the costs.
- Brad Morgan funds can be used to cover costs for the building only. Mary Ellen will send a letter to Larry Morgan to find out if there are restrictions to the use of the funds
- Les Cleland recommends using the Esther Pulling funds for the front entry repair or possibly the Brad Morgan funds.
- Kathleen Perkins will follow up with Bob Watros about the designation of the Esther Pulling Funds.
- Les Cleland asks for clarification that funds designated for the building are for just the library building not the rental property.
- We do need to replace the boiler at 8 Library Street using the \$10,000 income from 8 Library Street currently in the operating funds account. MaryEllen Rumsey will ask Jim Lane for the 3 estimates for the Boiler Repair.
- Ron Denniston will send a financial summary with current P+L and budget values as presented in the meeting.
- Bambi Avery moves to approve, Randy Stewart seconds and all approve.
- MaryJane Neff notes that we have kept records for COVID 19 related expenses.
- Schickel invoice for \$2150 for masonry, concrete work. Randy Stewart would like a more itemized bill.
- Roof work still has to be done. Randy Stewart will ask them to come and get the estimate for the roof work.
- MaryJane Neff is excused at 8:11 pm

Building Committee Reports

[Director win 10/documents/board meeting/2020/Minutes July 20, 2020 pg. 1](#)

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8 Library Street Property

- Waiting for the 3rd estimate for the Boiler.
- Financial reports from 8 Library Street submitted. No questions.
- Estimate for Boiler work is \$9000

Library Operations- Library Director

- The library has been providing curbside services since July 15, 2020. The process has been going well and has been well used.
- Director notes that circulation has been down by 50% ytd
- Plans to reopen the library to patrons by appointment are submitted, to start August 3, with modified hours and all PPP in place, including the mandatory use of masks and social distancing.

OTHER:

- The next meeting is set for Monday October 19, 2020 at 7:15 at the library.
- Kathleen Perkins moves to adjourn the meeting. Bambi Avery seconds and all approve
- The meeting ends at 9:05 pm