The Minutes for the Board meeting for the Southworth Library October 2, 2024

Present:

* Michael Lane, President
* Bambi Avery, Secretary
* Paul Streeter, Treasurer
* Charles Dardia
* Brenda Carpenter
* Diane Pamel – Library Director
* Allison Payne-Senior Librarian

Excused

* Randall Stewart, Vice President
* Clint Brooks

Meeting called to order at 6: 37 p.m.

Privilege of the floor for the public- no attendees

**Minutes**

Paul Streeter moves to approve the minutes for August 5, 2024; Charles Dardia seconds and all vote in favor.

**Treasurer Report and Finance Committee**

The following financial reports for January - September 2024 are submitted and reviewed.

* Balance Sheet
* Profit & Loss
* Operating income
* Budget report with income and expenses
* Grants Report up to June 30

Paul Streeter notes that our investment income projected as $57,500 has exceeded that with an actual of $97,773.95. He suggests any excess be placed in a reserve fund at the end of the year.

Paul Streeter commends Allison Payne, Senior Librarian for her work. He also recommends using the Bailey Funds for building maintenance needs, such as the boiler installation. Michael Lane moves in favor , Charles Dardia seconds and all vote in favor of using Bailey Funds.

**The Director Report**

* Report is submitted for Board review. Director Pamel notes an 8% increase in Library use as compared to last year to date.
* Director Pamel reports that the Tompkins County Legislature was favorable in reinstating the proposed 5% cut to funding for 2025.
* Two staff members, Jessica Cute and Jessica Thirionet are out on medical disability.
* There was a report of trash including needles and empty alcohol container in the outdoor reading area. The lights are also out in the parking lot and reading area and walkway. John Pascarella was able to restart them by the end of the meeting.

No questions or modifications needed.

**8 Library Street**

Dryden Realty submitted a request for a proposed contract for Dryden Fiber on behalf of the residents of the apartments. Michael Lane will discuss the details with Jim Lane and is authorized to sign the agreement with Dryden Fiber if after that discussion is satisfied. Bambi Avery moves to approve, Charles Dardia seconds and all approve.

**Operations Committee**

The Operations Committee met with the Library Director to review the long range strategic plan. Charles Dardia moves to approve the plan as written, Brenda Carpenter seconds and all vote in favor. Some discussion includes adding a plan for historic documents and artifacts as well.

**Building and Grounds**

The boiler has been installed and is working well. Charles Dardia will review the outdoor lighting needs.

Next meeting is scheduled for November 11 at 6:00 pm

Charles Dardia moves to close the meeting, Michael Lane seconds and all vote in favor.