

LIBRARY CARD POLICY

Southworth Library The Southworth Library issues library cards free-of-charge to area residents of any age under the guidelines that are listed below. They can be used in any of the 33 member libraries in the Finger Lakes Library System and for digital downloads from the Finger Lakes Library System digital catalog.. One may apply for a library card at the library circulation desk or fill out a form on our website. Individuals who otherwise meet registration requirements, but who are unable to complete forms may be assisted by anyone who is willing and able to do so (ie.- staff, parents or guardians, other family members, caregivers, counselors, or friends).

Adult Cards (age 18 and older)

- Applicants must present proof of name and current address. A driver's license, automobile registration, rent receipt, postmarked mail, checkbooks which include home address, sheriff's photo I.D., or similar documentation, are all acceptable as proof.
- Applicants must provide their street address on the registration card, even if mail is to be sent to a P.O. Box.
- Applicants may check out a maximum of 2 items the day they register.
- Adult cardholders are responsible for lost or damaged items that are checked out on their card.

Juvenile Cards (under age 18)

- Library card application requires a signature by a parent or guardian
- Applicants may check out a maximum of 2 items the day they register.
- Parents or legal guardians of juvenile cardholders are responsible for lost or damaged items borrowed by their child.

Transient patrons may use library materials in-house. In certain circumstances, transient patrons may be allowed to borrow items from the library with permission from the Director or his/her designee. The library retains the right to deny a library card to those who do not meet the above registration guidelines.

Suspended Privileges – Further borrowing will be prevented if Finger Lakes Library System fines exceed \$10.

Approved 8/5/2024