

# Minutes for Southworth Library Board Meeting April 3, 2025 meeting

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The Minutes for the Board meeting for the Southworth Library April 3, 2025

- Bambi Avery, Secretary
- Paul Streeter, Treasurer
- Brenda Carpenter
- Clint Brooks
- Charles Dardia
- Diane Pamel – Library Director
- Allison Payne- Senior Librarian and Bookkeeper

Excused

- Michael Lane, President
- Randall Stewart, Vice President

Meeting called to order at 6:01 p.m.

Privilege of the floor for the public- no attendees

## Business

- Minutes for January 13, 2025 Board Meeting are submitted -Paul Streeter moves to approve minutes as amended seconded by Clinton Brooks and unanimously voted to approve.

## Treasurer Report and Finance Committee

The following financial reports for January -March 2025 are submitted and reviewed

- Balance Sheet
- Profit & Loss
- Operating income
- Budget-expense
- Investment funds
- Grants Report
- 8 Library Street
- Charlie Dardia approves financial reports, Bambi Avery seconds and all approve

Allison Payne is excused at 6:15 pm

## The Director Report

- Director report approved.
- Clinton Brooks moves to accept Jessica Cute's resignation as of February 20, 2025, Charlie Dardia seconds and all vote in favor.

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## 8 Library Street

Charles Dardia has been in contact with Dryden Realty for more specific details in the report and other tasks that have not been accomplished such as the sagging beam over the overhead garage door. Charlie will sit down with Kayla and Jim to talk about the property and apartments. Review contract with Dryden Apt Co.

Parking lot sealing and painting will be arranged. Work in progress.

Dryden Fiber Agreement discussion – Paul Streeter makes a motion to approve moving ahead with Dryden Fiber for the 8 Library St tenants, Bambi Avery seconds and all vote in favor.

## Committee reports:

### Operations Committee

- Trustees are reminded to complete the annual two-hour training before year end.
- Director Search is continued
- Clint Brooks agrees to perform as acting Vice President while VP in medical leave
- Paul Streeter will assist with Building & Grounds while Randall Stewart and Michael Lane are on leave

**Finance committee:** No additional reports

**Building and Grounds :** Schickel Construction bill will be paid out of the Bailey Fund.

**Fundraising :** No additional information

Clinton Brooks moves to adjourn the meeting, Charles Dardia seconds and all vote in favor. The meeting is adjourned at 7:40 pm.

Next board meeting is set for Wednesday May 28 at 6 pm.

Board Meeting moved to June 10 at 6 pm on May 15, 2025.