

Southworth Library Association P.O. Box 45, Dryden New York 13053

Employment Application

Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Phone: (    ) E-mail Address: \_\_\_\_\_

Date Available: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Position Applied for: **Library Aide**

Have you ever been convicted of a felony? YES ☐ NO ☐

If yes, explain:

Education

High School: Address: YES NO  
From: To: Did you graduate? ☐ ☐ Degree: \_\_\_\_\_

College: Address: YES NO  
From: To: Did you graduate? ☐ ☐ Degree: \_\_\_\_\_

Other: Address: YES NO  
From: To: Did you graduate? ☐ ☐ Degree: \_\_\_\_\_

References

*Please list two non-related references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
email: \_\_\_\_\_ Phone: (    )  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
email: \_\_\_\_\_ Phone: (    )  
Address: \_\_\_\_\_

### Previous Employment

Company: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?      YES      NO  
   ☐      ☐

Company: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?      YES      NO  
   ☐      ☐

**List relevant skills and additional experience as desired:**

**Please send the completed application and a brief description describing your qualifications and interest in this job to:  
Southworth Library, P.O. Box 45, Dryden, NY 13053 or email to [director@southworthlibrary.org](mailto:director@southworthlibrary.org)**

### Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_