

Minutes for Southworth Library Board Meeting

The Minutes for the Board meeting for the Southworth Library November 24, 2025

- Michael Lane, President
- Randall Stewart, Vice President
- Bambi Avery, Secretary
- Paul Streeter, Treasurer
- Brenda Carpenter
- Clint Brooks
- Charles Dardia
- Laura Lusk – Library Director
- Allison Payne- Senior Librarian and Bookkeeper

Meeting called to order at 6:15 p.m. One hour of Trustee Training with Sarah Glogowski from FLLS from 5-6pm.

- I. Passing of Trustee Emeritus Mary Ellen Rumsey. Discuss possible dedication within the library.
- II. Privilege of the floor for public. None present.
- III. Approve minutes of the October 20,2025, meeting. Paul Streeter motion, Randall Stewart second. Unanimous vote.
- IV. Treasurer's Report
--monthly financial reports (Allison Payne)

6:30pm

- V. Director's Report (Laura Lusk). Discussed new Library Aide, circulation stats, missing DVDs, DYOF grants, SNAP boxes, recent programs. Also talked about policies to update by 1/27, per NYS law. Charles Dardia asked if our budget was required to be on our website. Laura suggested: reading the Declaration of Independence aloud for the 250th anniversary, and having staff more present on website.

7:08pm

- VI. 8 Library Street report (Charles Dardia). Charlie did walkthrough. Roof is done.
- VII. Committee reports:
 - a. Operations (Charles Dardia & Clinton Brooks). They will schedule exit interview with Stephanie.

7:15pm

- b. Finance --Draft 2026 Budget (Paul Streeter). Review operating income and expense budget. Paul suggests \$273,824 balanced budget. Bambi makes motion, Charlie seconds, unanimous vote. Clint move, Randy second, unanimous vote for financial thank you for A.P. for assisting in smooth transition with Director position.
- c. Building and Grounds (Charles Dardia). Shed permit application submitted. Tri-County will schedule upgrade installation for HVAC. Sweeny maintaining monthly visits. Gutters cleaned. Bids for grounds care. Snow removal quote.

7:40pm

- d. Fundraising (Randall Stewart). Mailing going out. Laura & Randy will get fundraising on website & social in December.

- VIII. New or old business
- IX. Adjournment at 7:50pm